



University of New Mexico System COVID-19 Health and Safety Procedures

In response to the COVID-19 pandemic, The University of New Mexico (“UNM”) has modified its normal campus operating procedures to protect the health and safety of the UNM’s community. In accordance with Contractor’s agreement to perform services in compliance with applicable law and UNM policies and procedures, Contractor shall comply with the following requirements, as implemented and directed by UNM, when present, entering or performing services on UNM’s campus:

1. **Compliance with Federal Guidelines Concerning Continued Operations on Campus.** The U.S. Centers for Disease Control and Prevention (“CDC”) has provided guidance concerning prevention measures to be implemented in light of the COVID-19 pandemic. Current guidance from the CDC may be found at <https://www.cdc.gov/coronavirus/2019-ncov/community/guidance-business-response.html>. UNM requires Contractor to comply with all guidance set forth by the CDC and state, including but not limited to social distancing, screening measures, hygiene practices, provision of personal protective equipment for all Contractor personnel on UNM’s campus, and education of all Contractor personnel regarding CDC and state guidance on prevention and compliance. Current CDC and state guidance include, but is not limited to:

- Maintaining a social distance of at least six feet between individuals.
- Washing hands with soap and water for at least 20 seconds.
- Using hand sanitizer with at least 60% alcohol if soap and water are not available.
- Cleaning and disinfecting frequently touched objects and surfaces such as workstations, keyboards, telephones, handrails, tools and doorknobs (to properly disinfect surfaces, refer to <https://www.epa.gov/pesticide-registration/list-n-disinfectants-use-against-sars-cov-2> for products that meet the EPA criteria for use).
- Avoiding use of other persons’ phones, tools or other equipment.
- Requiring all Contractor personnel to wear masks while present on UNM’s campus.
- Follow any state directives required for out of state visitors
- Prohibit non-essential visitors, vendors or contractors from entering the site
- Screen employees before they enter the workplace each day (verbally or with written form or text-based or other app). Send employees home who are experiencing the following COVID-19 symptoms related to COVID-19 and direct them to obtain free testing through the Department of Health: Fever, cough, shortness of breath, sore throat, headache, muscle pain, chills, repeated shaking with chills, loss of taste or smell
- Ensuring persons who are sick stay home and do not return to work until CDC criteria for return are met (<https://www.cdc.gov/coronavirus/2019-ncov/hcp/disposition-in-home-patients.html>). Also ensuring that persons who are in close contact with someone who is sick also stay home and not return until CDC guidelines are met.
- Adhere to all CDC, state and OSHA guidelines
- Arrange for contactless deliveries of materials and supplies
- Mandate that only necessary personnel should enter work/supply trailers or jobsite office areas

Contractor is responsible for its personnel’s compliance with CDC and state guidelines, including but not limited to temperature screening and provision of personal protective equipment. UNM may but shall not be responsible for providing any equipment necessary for compliance or for any in-person screening necessary to comply with applicable CDC guidelines. Contractor shall ensure current compliance with CDC guidelines and maintain compliance if such guidelines are updated.

2. **Notification to UNM in Event of Positive COVID-19 Case.** In the event that any of Contractor's personnel is or has been present or performing services on UNM's campus (a) tests positive for COVID-19, or (b) has been in close contact with someone that tests positive for COVID-19, then Contractor shall immediately notify UNM's Emergency Operations Center (EOC), the department they are performing services for, and the Purchasing Department, take immediate action to quarantine such person and any other Contractor personnel who may have come in contact with the person testing positive for COVID-19, and assist UNM in identifying any other persons on UNM campus who may have come in contact with such person. Contractor must clean and disinfect all areas any infected person may have contacted on UNM's campus, and any cleaning or sanitation costs resulting from a positive COVID-19 test of Contractor personnel are the sole cost and responsibility of Contractor.

3. **Compliance with Further Guidelines.** Due to the changing nature of the COVID-19 pandemic, Contractor will monitor and comply with further CDC and other federal, state, and local guidance; modifications to UNM operating procedures; and directives of UNM relating to protection of the health and safety of UNM's community.